

EMPLOYERS SUITABILITY REQUIREMENTS

INFORMATION REQUIRED TO BE SUBMITTED WITH FORM OF TENDER:

- Content: Describe the organisation and resources to demonstrate capability to undertake the Works.
- Include:
 - Confirm that the contractor has carried out similar new build housing works projects in the past five years under a design and build contract form – provide details of all relevant example schemes undertaken to include Client name and address, site address, start and completion dates & contract value. For at least one example scheme provide a reference contact (name and position, telephone number & email address) who may be contacted in writing by the Employer and must confirm in writing that all the design and build contract services have been provided.
 - A copy of the contractor's ConstructionLine registration details and the following where not demonstrable through ConstructionLine validation:
 - A copy of confirmations (certificates or brokers letter) of Public Liability insurance (minimum £10,000,000) and Employers Liability insurance (minimum £2,000,000) and Professional Indemnity insurance (minimum £2,000,000) including cover for pollution/contamination (sub-limit of indemnity £2,000,000).
 - A copy of the contractor's last two full years audited accounts evidencing turnover greater than £2,000,000 per annum.
 - The number and type of staff directly employed with details of their qualifications and duties.
 - Confirmation of business and professional Standing – no court judgements, or unresolved or enforcement of Environment Agency orders, against the company or directors in the last three years
 - Confirmation that the organisation meets with the requirements of the positive equality duties in relation to the Equalities Act 2010

HEALTH AND SAFETY INFORMATION REQUIRED TO BE SUBMITTED WITH FORM OF TENDER:

- Content: Describe the organisation and resources to safeguard the health and safety of operatives, including those of subcontractors, and of any person whom the Works may affect.
- Include:
 - A copy of the contractor's health and safety policy document, including risk assessment procedures.
 - A copy of the contractor's Contractors Health and Safety Scheme (CHAS) or SAFEcontractor or Safety Schemes in Procurement (SSIP) registration.
 - Confirm that the contractor has carried out the CDM Regulations Principal Contractor role on a similar new build housing works project in the past five years under a design and build contract form – provide details of at least one relevant example scheme to include Client name and address, Reference contact name and position, Telephone number & email address, site address, start and completion dates, contract value and copy of Outline Construction Phase Health and Safety Plan (confidential details may be redacted)
 - Accident and sickness records for the past five years.
 - Records of previous Health and Safety Executive enforcement action.
 - Records of training and training policy.
 - The number and type of staff responsible for health and safety on this project with details of their qualifications and duties.
 - Copy of procedures for monitoring health & safety performance of supply chain.
 - Details of access to competent health & safety advice.